



Blackheath Rugby — Minis Section Chairperson

Position Overview

The Minis Section Lead oversees the leadership, organisation, and strategic development of the Minis' Section, providing a pathway from Didi rugby to the Juniors' Section. They collaborate with Club leadership, parents, coaches, and volunteers to enhance the Minis' Section while upholding Club and RFU governance.

Key Responsibilities

1. Leadership and Strategy

- Develop and align the Minis' Section strategy with the overall club strategy
- Establish a Minis' Section committee, defining roles (e.g., tournament planning, comms, fundraising, safeguarding).
- Ensure match day mascots and pre-game Guard of Honour, liaise with match day Programme editors and Comms lead.
- Enhance player engagement and retention through inclusive and supportive environments.
- Increase Mini Rugby participation
- Represent the Minis Section at club meetings and external events

2. Committee Coordination

Establish and lead the Minis' Section committee who will undertake the following roles:

- **Governance:** Oversees safeguarding, manages checks, identifies training needs and gaps, supports new Rugby Buddies, and coordinates with Fundraising and Tournament Leads from the U10s.
- **Communications:** Provides information on social media and to the Club comms leads, promotes activities to the Club.
- **Fundraising:** manages fundraising activities. Liaise with Exec on playing and first aid kit requirements.
- **Membership:** Ensure all players are paid members, provide logs of participation at all training, fixtures and festivals.
- **Fixtures:** Liaises with other clubs and seek admission to their festivals. On occasion, reach out to other clubs to arrange potential joint training sessions.

The post holder will chair regular, Mini's Committee meetings, providing minutes to the Club Committee.

3. Player Development of Girls & Schools Programme

- Lead the development and progression of girls within the Minis section.
- Ensure a pathway for players joining via our Community Schools Programme.

Experience and Personal Capabilities Required

- A passion for rugby and a commitment to Minis rugby.
- Leadership, organisational and communication skills.
- Experience in rugby, but playing experience is not essential.
- Commitment to player welfare and safeguarding standards.
- Commitment to TREDs

Time Commitment

This role requires flexible hours, including evenings and weekends, with attendance at committee meetings, match days, and club events.

To Apply

Interested candidates are invited to submit a one page expression of interest to clare.elliott@blackheath.co.uk

Please note, in order to participate as part of the committee you must be a member of Blackheath FC.